

# ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)  
Accredited Grade 'A' by NAAC

## Meeting- IQAC

Date: 18<sup>th</sup> July, 2016

Meeting of Internal Quality Assurance Cell was held on 18<sup>th</sup> July 2016, Monday from 03:00 p.m. in IQAC room. Following agenda was discussed and resolved-  
At the outset, Ms. Arti Srivastava, Co-ordinator IQAC, welcomed the members.

1. Minutes of the last meeting.
2. Award of 'College with Potential for Excellence' (CPE) status during XII Plan period under the CPE scheme to college.
3. Discussion on techniques to execute Vision and Mission of Great Founders of the Institution in all areas of academics and administration.
4. Discussion on student-centric teaching methodology and catering to student diversity – remedial, mentoring and tutorial.
5. Discussion on new courses, programmes and other arrangements.
6. Discussion on infrastructural development.
7. Discussion on academic calendar and time-table.
8. Proposed seminars, workshops and lectures.
9. Any other matter with the permission of the chair.

### The Resolutions of the meeting are:-

1. Minutes of the last meeting were confirmed.
2. The Principal shared the great achievement of the college and informed that the college has been awarded 'College with Potential for Excellence' (CPE) status during XII Plan period under the CPE scheme for a period of five years from 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March 2021.
3. The discussion on conduction of more programmes to execute Vision and Mission of Great Founders of the Institution in areas of academics and administration was held. It was resolved that "Vidyaanjali"- a lecture series in memory of great founder Smt. Vidya Devi Ji will be commemorate every year.

4. Adopting student-centric methodology and ensuring to cater student diversity, IQAC resolved that remedial classes, tutorials and mentoring of students will be compulsory for all faculty members. The meeting further resolved that monitoring of these practices will be done time to time by IQAC in formal and informal interactions with the students. The monitoring results will be presented in IQAC meeting.
5. The Principal informed inaugural of following new courses and programmes to be run during the session 2016-17:
  - (a) Mahatma Gandhi Antarrashtriya Hindi Vishvavidyalaya (Wardha) – MBA, MJ, BJ, PGDJMC, PGDCA and DCA.
  - (b) Proposals are also sent to UGC like Diploma in Child Care & Home Remedy, Diploma in Nutrition and Dietetics and Certificate Course in Traditional Embroidery.
6. The IQAC members discussed the development in infrastructure. It was resolved that a Home Science Lab. i.e. Textile Lab. and Food & Nutrition Lab. will be established during this academic session.
7. The members of the IQAC discussed the academic calendar and time-table. It was resolved that activities should be conducted according to the academic calendar of the college. It was also resolved that tutorial classes and PPT classes should also be mentioned in the time-table. PPT classes will be compulsory for all classes from Graduation to Post Graduation.
8. The members resolved that IQAC would encourage & monitor the proposed Seminars, Workshops and Lectures to be organized by the departments during the session 2016-17.
9. With the permission of the chair it was resolved that CPE action plan will be discussed in detail in the next meeting of IQAC.

Dr. Bhavana Trivedi offered vote of thanks.

The following members were present and participated in the discussion:

- |                      |    |                                 |                         |
|----------------------|----|---------------------------------|-------------------------|
| • Chairperson        | :  | Prof. Rachana Dubey (Principal) | <i>Rachana Dubey</i>    |
| • IQAC, Co-ordinator | :  | Ms. Aarti Srivastava            | <i>AS</i>               |
| • Members (Faculty)  | 1. | Dr. Brijbala Singh              | <i>Brijbala Singh</i>   |
|                      | 2. | Dr. Chandrakanta Rai            | <i>Chandrakanta Rai</i> |
|                      | 3. | Dr. Bhavana Trivedi             | <i>Bhavana Trivedi</i>  |
|                      | 4. | Dr. Namita Sinha                | <i>Namita Sinha</i>     |



- Management Member
- Administrative Officers
- Nominee from Local Society
- Nominee from Industry
- External Expert
- Alumni
- Student

5. Dr. Bhanumati Mishra
6. Dr. Meenakshi Bajpai
7. Dr. Garima Gupta

1. Dr. Shashikant Dikshit, (Manager)
2. Mr. Sudhkar Shukla (Administrative Officer)
3. Mr. Sunil Kumar Pathak (Office Superintendent)
4. Dr. Shardul Chaubey
5. Mr. Adarsh Jhunjhunwala
6. Mr. Sanjeev Kumar
7. Dr. Bindu Lahiri
8. Ms. Pooja Bharti